



ST. WILFRED'S P.G. COLLEGE

(Affiliated to the University of Rajasthan)

6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance.

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Kapila

IQAC HEAD

St. WILFRED'S P.G. COLLEGE
JAIPUR



Fareeda

Principal

(Dr. FAREEDA HASANI)

St. Wilfred's P.G. College
JAIPUR



ST. WILFRED'S P.G. COLLEGE

(Affiliated to the University of Rajasthan)

Institutional Vision & Mission

- The college's governance is participative and democratic, with academic matters overseen by the Principal and financial control regulated by management.
- The administration has adapted to ICT-enabled e-governance, with all financial activities computerized.
- Employees are provided with training opportunities to promote good governance and administration, as well as financial control.
- All units of the college are working together towards a common goal.

Vision:

“Where the mind is without fear, where the head is held high.”

Be like a Diamond precious and rare work hard till success comes your way hurdles will soon fade away and you will surely have your way. Being a prime institute of the city we aspire that every student of institution should touch the pinnacle of his/her respective stream. We envisage that every seed sown by us should flourish into a giant tree. Beyond this we implore divine for His Grace that we may accomplish our desired destination.

Mission:

- St. Wilfred's PG College believes in providing high quality education to the students.
- We foster knowledge, skills, and overall development of the student to meet the corporate needs.
- To provide quality and excellence in education on global level.
- We bestow the best educational experience to the students within affordable range.
- We try to enhance the knowledge and skills of the students along with inculcating moral and ethical education.
- We enhance the basic skill proficiency of the students so as to make him/her a future leader and entrepreneurs.
- We focus on strengthening their critical thinking for their successful completion of opted course and certificates in the college.
- We build responsible citizens who have knowledge about every discipline.
- We provide vibrant and multi-cultural campus for students to make them learn aesthetic values.

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Fareeda

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JAIPUR



ST. WILFRED'S P.G. COLLEGE

(Affiliated to the University of Rajasthan)



Geotag Photo



St. Wilfred's PG College

Affiliated to the University of Rajasthan

VISION

"Where The Mind is Without Fear, Where The Head is Held High."
Be Like A Diamond Precious And Rare Work Hard Till Success Comes Your Way
Hurdles Will Soon Fade Away And You Will Surely Have Your Way. Being A Prime
Institute Of The City We Aspire That Every Student Of Institution Should Touch The
Pinnacle Of His/her Respective Stream. We Envisage That Every Seed Sown By Us
Should Flourish Into A Giant Tree. Beyond This We Implore Divine For His Grace That
We May Accomplish Our Desired Destination.

MISSION

- St. Wilfred's PG College believes in providing high quality education to the students.
- We foster knowledge, skills, and overall development of the student to meet the corporate needs.
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- We focus on strengthening their critical thinking for their successful completion of opted course and certificates in the college.
- We build responsible citizens who have knowledge about every discipline.
- We provide vibrant and multi-cultural campus for students to make them learn aesthetic values.

MANSAROVAR

College

Google

Jaipur Rajasthan India

30°C

101/73, Meera Marg, Ward Number 43,
Sector 101, Sector 102, Mansarovar, Jaipur,

Lat: 26.85 | Long: 75.76

02/06/2023 10:53 AM, GMT+05:30

Fri, 2 Jun

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ST. WILFRED'S P.G. COLLEGE
JAIPUR



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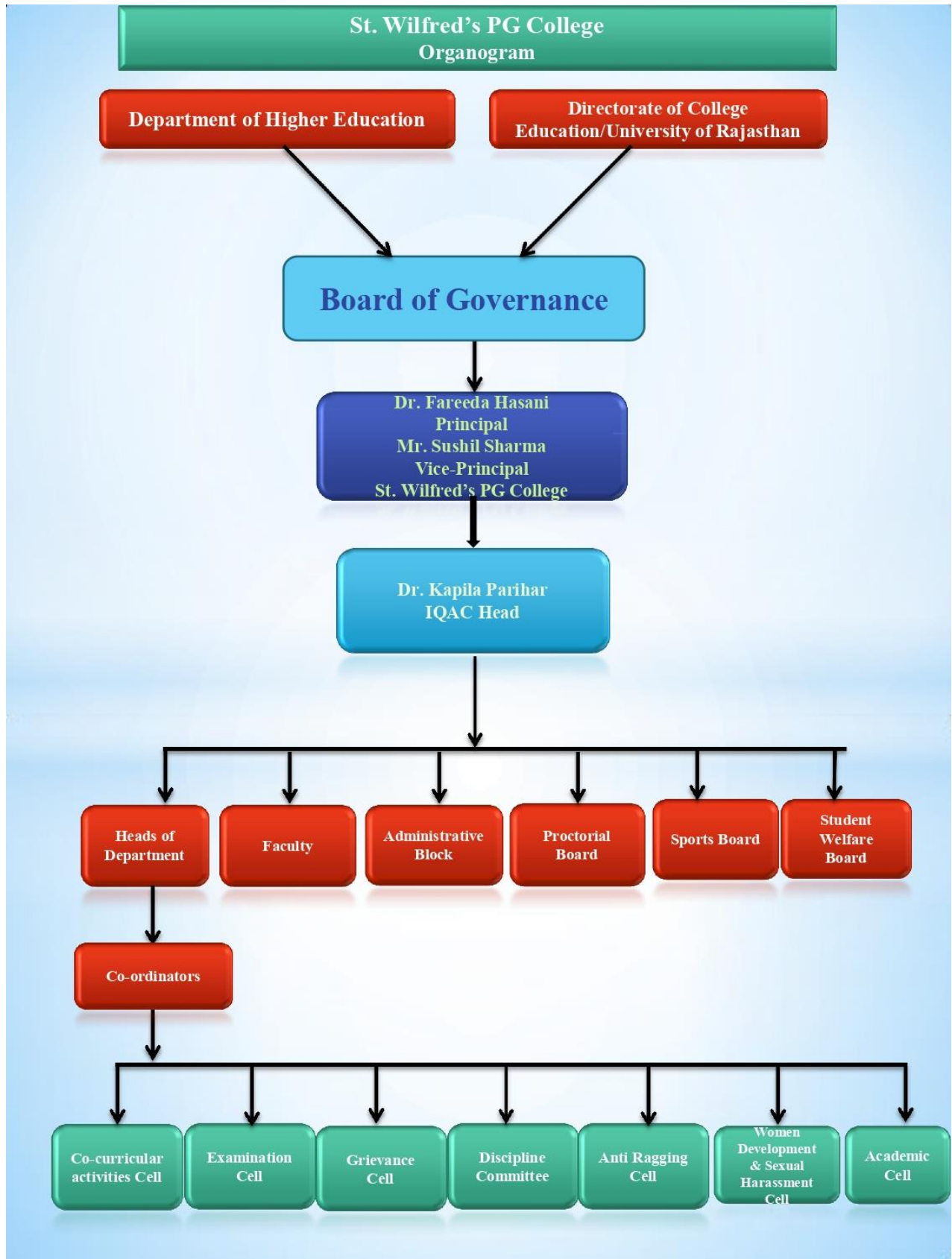
Where the mind is without fear! Where the head is held high!!



ST. WILFRED'S P.G. COLLEGE

(Affiliated to the University of Rajasthan)

ORGANOGRAM



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**ST. WILFRED'S P.G. COLLEGE
JAIPUR**



Fareeda

Principal

**(DR. FAREEDA HASANI)
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ST. WILFRED'S P.G. COLLEGE

(Affiliated to the University of Rajasthan)

Registration No. 214/2000-2001

ST. WILFRED'S EDUCATION SOCIETY
List of Members of Executive Committee
"St. Wilfred's PG College Jaipur"

Dated: 01/02/2021

S.No.	Name	Designation	Address
1.	Mr. Suresh Kumar	President	Chairman Intergral Urban Cooperative Bank Ltd. 402, Such Samridhi Appt madho singh Circle, Jaipur.
2.	Dr. Keshav Badaya	Secretary	Chief Executive Office ,Integral Urban Cooperative Bank Ltd.Jaipur.
3.	Mr. Ramesh Chand Dusad	Treasurer	Director, Integral Urabn Cooperative Bank Ltd.C-31 Dunlod Colony,Civil lines Jaipur.
4.	Mr. S.R. Gupta	Registrar	84/126 Mansarovar Jaipur.
5.	Dr. Sudhir Khunteta	Educationist	6/70, SFS Mansarovar, Jaipur.
6.	Smt. Preeti Gupta	Entrepreneur	E-8 K.C.Road Banipark Jaipur
7.	Sh. K.M. Gupta	Industrialist	Mehta Bhawan Film Colony,Choura Rasta Jaipur.
8.	Dr. N.M. Sharma	Educationist	Former Vice Principal, Maharani College UOR, Jaipur.
9.	Mrs. Archana Gupta	Employer	E-8 ,Kantichandra Road, Banipark , Jaipur.
10.	Sh. T.O. Peter	Member	2,Sharda Colony, Gandhi Path Queens Road, Jaipur.
11.	Smt. Munni Devi	Member	402, Sukh Samridhi Appt. Madhosingh Circle, Jaipur.
12.	Sh. Satish Sareen	Member	Chartered Accountants,B-2 Shri Gopal Towers C-Scheme, Jaipur.
13.	Mrs. Sunita Khunteta	Member	M.Sc. Food & Nutrition,4/80, Malviya Nagar, Jaipur.
14.	Mrs. Nidhi Katta	Member	Gyan Marg,Pani Pech Jaipur.
15.	Mrs. Smita Sonkhiya	Member	2 Arjun Puri Imli Wala Phatak Jaipur
16.	Mrs. Sunita Khandelwal	Member	A-4 Civil lines Jaipur.

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ST. WILFRED'S P.G. COLLEGE
JAIPUR



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17.	Dr. Fareeda Hasani	Principal & College Representative St. Wilfred's PG College Jaipur	4/80 SFS Agrawal farm Mansarovar Jaipur.
18.	Dr. Manisha Tiwari	Member	H.No.455, Mahavir Nagar 1 Durgapura Jaipur.

Kapila

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St. WILFRED'S P.G. COLLEGE
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Where the mind is without fear! Where the head is held high!!



St. Wilfred Education Society

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E-mail : st.wilfreds@gmail.com • Website : www.stwilfreds.com

Date: 12-07-2018

Board of Governing Body

NOTICE

All the members of the BOG are informed that a meeting will be held on 13-07-2018 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2018-19.

Agenda

1. Discuss the outcomes of the previous year meeting.
2. Academic Regulation, admission policies & syllabus of Value Added Course.
3. Budget for the academic year 2018-19.
4. Academic programmes to be organized in the college.
5. Scholarship allotment process for the upcoming session.
6. Important events to be conducted by the college.
7. To present development policies for students, faculty members, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies.
8. To brief the board about the status of Academics, Results and Placement in the previous years.
9. To brief the board about awards and honors received by the faculty members or students
10. Any other matter with permission of Chair.
11. To discuss sanctioned posts of faculty members for the current session.

Secretary
St. Wilfred Education Society



St. Wilfred Education Society

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Date: 12-07-2018

BOARD OF GOVERNING BODY CIRCULAR

All the members of the BOG are informed that a meeting will be held on 13-07-2018 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2018-19.

Members requested to attend the same:

S.NO.	Name	Designation
1.	Mr. Suresh Kumar	President
2.	Dr. Keshav Badaya	Secretary
3.	Mr. Ramesh Chand Dusad	Treasurer
4.	Mr. S.R. Gupta	Registrar
5.	Dr. Sudhir Khunteta	Educationist
6.	Smt. Preeti Gupta	Entrepreneur
7.	Sh. K.M. Gupta	Industrialist
8.	Dr. N.M. Sharma	Educationist
9.	Mrs. Archana Gupta	Employer
10.	Sh. T.O. Peter	Member
11.	Smt. Munni Devi	Member
12.	Sh. Satish Sareen	Member
13.	Mrs. Sunita Khunteta	Member
14.	Mrs. Nidhi Katta	Member
15.	Mrs. Smita Sonkhiya	Member
16.	Mrs. Sunita Khandelwal	Member
17.	Dr. Anupama Parashar	Principal & College Representative St. Wilfred's PG College Jaipur
18.	Dr. Anju Katara	Member

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Secretary
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Date: 13-07-2018

BOARD OF GOVERNING BODY Minutes of Meeting

The meeting of Board of Governors was held on 13-07-2018 in The points included in agenda have been discussed and recommendations of Board of Governors is attached herewith;

- Discussed the outcomes of the previous year meeting.
- The committee discussed and designed academic regulations, admission policies, and the syllabus for a value-added course. These discussions and decisions aimed to establish clear guidelines and standards for academic processes, student admissions, and the curriculum of the value-added course.
- The committee allocated the budget for the academic year 2018-19. The purpose of this discussion was to determine the financial resources available and to allocate them appropriately to support various academic activities, programs, and initiatives.
- The committee engaged in discussions regarding academic reforms in the college. The purpose of these discussions was to identify areas for improvement and make changes to enhance the quality of education and academic processes.
- The committee discussed the scholarship allotment for the new session. The purpose of these discussions was to review the scholarship program, evaluate the eligibility criteria, and allocate funds to deserving students.
- The committee discussed important events that were conducted by the college in the past as well as events planned for the future. The purpose of these discussions was to review the success of previous events, identify areas for improvement, and plan upcoming events to enrich the college experience for students and engage the wider community.
- The committee discussed the need for advanced security measures in the college. The purpose of these discussions was to address concerns related to campus safety, enhance security protocols, and ensure the well-being of students, faculty, and staff.
- Planned about development policies for students, faculties employee, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies
- The committee discussed the Governor's Report on the progress, achievements, and strategic plan of the institution. The Governor's Report provides an overview of the institution's performance, highlights significant accomplishments, and outlines the strategic direction for the future.
- The committee considered the recommendations put forth by a selection committee that was constituted for a specific purpose. The selection committee could have been responsible for evaluating and shortlisting candidates for a job position, scholarship, award, or any other relevant selection process.



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- The committee engaged in discussions with the board regarding the alumni activities of the institution. The committee members shared updates, progress, and plans related to engaging and involving the alumni community.
- the committee engaged in discussions with the board regarding the status of academics, results, and placement in the institution. The committee members presented reports, data, and updates on these important aspects to provide an overview of the current situation and progress.
- The committee engaged in discussions with the board regarding the financial position of the institution. The committee members presented reports, financial statements, and updates on the institution's finances to provide an overview of the current financial status.
- The committee engaged in discussions and planning regarding the faculty and staff positions in the institution. The committee members reviewed the current faculty and staff structure, assessed the workload distribution, and considered the institution's future needs.
- The committee engaged in discussions about the awards and honors received by the institution. The committee members shared information about the prestigious awards, accolades, and recognition received by the institution in various domains.
- The committee discussed the progress of St. Wilfred's PG College. They reviewed and assessed various aspects of the college's growth, development, and performance.
- Other matters with the permission of Chair.

Secretary

St. Wilfred Education Society

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Date: 08-07-2019

Board of Governing Body

NOTICE

All the members of the BOG are informed that a meeting will be held on 15-07-2019 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2019-20.

Agenda

1. Discuss the outcomes of the previous year meeting.
2. Academic Regulation, admission policies & syllabus of Value Added Course.
3. Budget for the academic year 2019-20.
4. Academic programmes to be organized in the college.
5. Scholarship allotment process for the upcoming session.
6. Important events to be conducted by the college.
7. To present development policies for students, faculty members, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies.
8. To brief the board about the status of Academics, Results and Placement in the previous years.
9. To brief the board about awards and honors received by the faculty members or students
10. Any other matter with permission of Chair.
11. To discuss sanctioned posts of faculty members for the current session.

Secretary

St. Wilfred Education Society



St. Wilfred Education Society

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Date: 08-07-2019

BOARD OF GOVERNING BODY CIRCULAR

All the members of the BOG are informed that a meeting will be held on 15-07-2019 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2019-20.

Members requested to attend the same:

S.NO.	Name	Designation
1.	Mr. Suresh Kumar	President
2.	Dr. Keshav Badaya	Secretary
3.	Mr. Ramesh Chand Dusad	Treasurer
4.	Mr. S.R. Gupta	Registrar
5.	Dr. Sudhir Khunteta	Educationist
6.	Smt. Preeti Gupta	Entrepreneur
7.	Sh. K.M. Gupta	Industrialist
8.	Dr. N.M. Sharma	Educationist
9.	Mrs. Archana Gupta	Employer
10.	Sh. T.O. Peter	Member
11.	Smt. Munni Devi	Member
12.	Sh. Satish Sareen	Member
13.	Mrs. Sunita Khunteta	Member
14.	Mrs. Nidhi Katta	Member
15.	Mrs. Smita Sonkhiya	Member
16.	Mrs. Sunita Khandelwal	Member
17.	Dr. Anupama Parashar	Principal & College Representative St. Wilfred's PG College Jaipur
18.	Dr. Anju Katara	Member

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Date: 15-07-2019

BOARD OF GOVERNING BODY Minutes of Meeting

The meeting of Board of Governors was held on 15-07-2019 in The points included in agenda have been discussed and recommendations of Board of Governors is attached herewith;

- Discussed the outcomes of the previous year meeting.
- The committee discussed and devised academic regulations, admission policies, and the curriculum for an enrichment program. These discussions and decisions aimed to establish clear guidelines and standards for academic processes, student admissions, and the content of the enrichment program.
- The committee allocated the budget for the academic year 2019-20. The purpose of this discussion was to determine the financial resources available and to allocate them appropriately to support various academic activities, programs, and initiatives.
- The committee held discussions on academic reforms within the college. The objective of these discussions was to identify areas for improvement and implement changes to enhance the quality of education and academic processes.
- The committee deliberated on the allocation of scholarships for the upcoming session. The purpose of these discussions was to review the scholarship program, assess the eligibility criteria, and distribute funds to deserving students.
- The committee engaged in thoughtful discussions concerning notable college events that have transpired in the past, as well as future events in the pipeline. The primary goal of these discussions was to evaluate the achievements of past events, identify areas for improvement, and devise strategies for upcoming events to enrich the college experience for students and encourage community participation.
- The committee discussed the need for advanced security measures in the college. The purpose of these discussions was to address concerns related to campus safety, enhance security protocols, and ensure the well-being of students, faculty, and staff.
- Planned about development policies for students, faculties employee, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies
- The committee deliberated on the Governor's Report regarding the institution's progress, achievements, and strategic plan. The Governor's Report offers a comprehensive overview of the institution's performance, emphasizes notable accomplishments, and delineates the strategic roadmap for the future.
- The committee reviewed the recommendations presented by a selection committee established for a specific purpose. The selection committee may have been responsible for



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assessing and shortlisting candidates for various processes, such as job positions, scholarships, awards, or any other pertinent selection criteria.

- The committee engaged in discussions with the board regarding the alumni activities of the institution. The committee members shared updates, progress, and plans related to engaging and involving the alumni community.
- The committee held discussions with the board regarding the state of academics, examination results, and placements within the institution. The committee members presented reports, data, and updates on these significant aspects to offer an overview of the present situation and progress.
- The committee held deliberations with the board regarding the financial standing of the institution. The committee members presented reports, financial statements, and updates on the institution's finances to offer an overview of the present financial situation.
- The committee participated in discussions and strategic planning concerning faculty and staff positions within the institution. The committee members evaluated the existing faculty and staff structure, analyzed the distribution of workload, and took into account the institution's future requirements.
- The committee actively engaged in discussions concerning the recognition and honors bestowed upon the institution. Committee members shared information about the prestigious awards, accolades, and commendations received by the institution across various domains.
- The committee discussed the progress of St. Wilfred's PG College. They reviewed and assessed various aspects of the college's growth, development, and performance.
- Other matters with the permission of Chair.

Secretary

St. Wilfred Education Society

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Date: 08-07-2020

Board of Governing Body

NOTICE

All the members of the BOG are informed that a meeting will be held on 13-07-2020 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2020-21.

Agenda

1. Discuss the outcomes of the previous year meeting.
2. Academic Regulation, admission policies for session 2020-21.
3. Budget for the academic year 2020-21.
4. Discuss the upgrade of teaching methods from offline to online classes.
5. Academic programmes to be organized in the college.
6. Scholarship allotment process for the upcoming session.
7. To present development policies for students, faculty members, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies.
8. To brief the board about the status of Academics, Results and Placement in the previous years.
9. To brief the board about awards and honors received by the faculty members or students
10. Any other matter with permission of Chair.
11. To discuss sanctioned posts of faculty members for the current session.
12. To discuss about feedback mechanism to be applied from this session. Feedback from students, alumni & stakeholders to be taken every year.

Secretary

St. Wilfred Education Society



St. Wilfred Education Society

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Date: 08-07-2020

BOARD OF GOVERNING BODY CIRCULAR

All the members of the BOG are informed that a meeting will be held on 13-07-2020 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2020-21.

Members requested to attend the same:

S. No.	Name	Designation
1.	Mr. Suresh Kumar	President
2.	Dr. Keshav Badaya	Secretary
3.	Mr. Ramesh Chand Dusad	Treasurer
4.	Mr. S.R. Gupta	Registrar
5.	Dr. Sudhir Khunteta	Educationist
6.	Smt. Preeti Gupta	Entrepreneur
7.	Sh. K.M. Gupta	Industrialist
8.	Dr. N.M. Sharma	Educationist
9.	Mrs. Archana Gupta	Employer
10.	Sh. T.O. Peter	Member
11.	Smt. Munni Devi	Member
12.	Sh. Satish Sareen	Member
13.	Mrs. Sunita Khunteta	Member
14.	Mrs. Nidhi Katta	Member
15.	Mrs. Smita Sonkhiya	Member
16.	Mrs. Sunita Khandelwal	Member
17.	Dr. Fareeda Hasani	Principal & College Representative St. Wilfred's PG College Jaipur
18.	Dr. Manisha Tiwari	Member

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Secretary



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St. Wilfred Education Society

Date: 13-07-2020

BOARD OF GOVERNING BODY Minutes of Meeting

The meeting of Board of Governors was held on 13-07-2020 in The points included in agenda have been discussed and recommendations of Board of Governors is attached herewith;

- Discussed the outcomes of the previous year meeting.
- The principal discussed the upgrade of teaching methods from offline to online classes due to the COVID-19 pandemic. This transition was necessary to ensure the continuity of education while adhering to social distancing measures and ensuring the safety of students and staff.
- The committee deliberated and formulated academic guidelines, entrance protocols, and the syllabus for an enrichment initiative. These exchanges and determinations aimed to establish explicit parameters and benchmarks for educational procedures, student admissions, and the substance of the enrichment program.
- The committee allocated the budget for the academic year 2020-21. The purpose of this discussion was to determine the financial resources available and to allocate them appropriately to support various academic activities, programs, and initiatives.
- The committee engaged in deliberations concerning academic reforms within the college. The goal of these discussions was to pinpoint areas for enhancement and execute modifications that would elevate the caliber of education and academic procedures.
- The committee deliberated on the allocation of scholarships for the upcoming session. The purpose of these discussions was to review the scholarship program, assess the eligibility criteria, and distribute funds to deserving students.
- The committee deliberated on the necessity for heightened security measures in the college. The objective of these discussions was to tackle concerns regarding campus safety, strengthen security protocols, and safeguard the well-being of students, faculty, and staff.
- Planned about development policies for students, faculties employee, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies.
- The committee engaged in discussions concerning the Governor's Report on the institution's progress, achievements, and strategic plan. The Governor's Report provides a holistic overview of the institution's performance, highlights noteworthy accomplishments, and outlines the strategic roadmap for future endeavors.
- The committee reviewed the recommendations presented by a selection committee established for a specific purpose. The selection committee may have been responsible for assessing and shortlisting candidates for various processes, such as job positions, scholarships, awards, or any other pertinent selection criteria.



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- The committee participated in discussions with the board regarding the alumni initiatives of the institution. The committee members exchanged information, updates, and future plans regarding the active involvement and engagement of the alumni community.
- The committee held discussions with the board regarding the state of academics, examination results, and placements within the institution. The committee members presented reports, data, and updates on these significant aspects to offer an overview of the present situation and progress.
- The committee held deliberations with the board regarding the financial standing of the institution. The committee members presented reports, financial statements, and updates on the institution's finances to offer an overview of the present financial situation.
- The committee actively engaged in discussions and strategic planning regarding faculty and staff positions within the institution. Committee members evaluated the current structure of the faculty and staff, analyzed the allocation of workload, and considered the institution's future needs and requirements.
- The committee actively engaged in discussions concerning the recognition and honors bestowed upon the institution. Committee members shared information about the prestigious awards, accolades, and commendations received by the institution across various domains.
- The committee deliberated on the advancement of St. Wilfred's PG College. They conducted a comprehensive review and assessment of multiple facets encompassing the college's growth, development, and overall performance.
- Other matters with the permission of Chair.

Secretary

St. Wilfred Education Society

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IQAC



St. Wilfred Education Society

Sector-10, Meera Marg, New Sanganer Road, Mansarovar, JAIPUR - 302020

Ph. : 0141-2780436, 2780904 • Fax : 0141-2784426

E-mail : st.wilfreds@gmail.com • Website : www.stwilfreds.com

Date: 03-07-2021

Board of Governing Body

NOTICE

All the members of the BOG are informed that a meeting will be held on 05-07-2021 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2021-22.

Agenda

1. Discuss the outcomes of the previous year meeting.
2. Academic Regulation, admission policies & syllabus of Value Added Course for session 2021-22.
3. Budget for the academic year 2021-22.
4. Discuss the upgrade of teaching methods of offline as well as online classes.
5. Academic programmes to be organized in the college.
6. Scholarship allotment process for the upcoming session.
7. To present development policies for students, faculty members, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies.
8. To brief the board about the status of Academics, Results and Placement in the previous years.
9. To brief the board about awards and honors received by the faculty members or students
10. Any other matter with permission of Chair.
11. To discuss sanctioned posts of faculty members for the current session.
12. Feedback to be collected from Students and Alumni 2021-22

Secretary

St. Wilfred Education Society



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Date: 03-07-2021

BOARD OF GOVERNING BODY CIRCULAR

All the members of the BOG are informed that a meeting will be held on 05-07-2021 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2021-22.

Members requested to attend the same:

S. No.	Name	Designation
1.	Mr. Suresh Kumar	President
2.	Dr. Keshav Badaya	Secretary
3.	Mr. Ramesh Chand Dusad	Treasurer
4.	Mr. S.R. Gupta	Registrar
5.	Dr. Sudhir Khunteta	Educationist
6.	Smt. Preeti Gupta	Entrepreneur
7.	Sh. K.M. Gupta	Industrialist
8.	Dr. N.M. Sharma	Educationist
9.	Mrs. Archana Gupta	Employer
10.	Sh. T.O. Peter	Member
11.	Smt. Munni Devi	Member
12.	Sh. Satish Sareen	Member
13.	Mrs. Sunita Khunteta	Member
14.	Mrs. Nidhi Katta	Member
15.	Mrs. Smita Sonkhiya	Member
16.	Mrs. Sunita Khandelwal	Member
17.	Dr. Fareeda Hasani	Principal & College Representative St. Wilfred's PG College Jaipur
18.	Dr. Manisha Tiwari	Member

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Members of BOG
Principal
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Secretary
St. Wilfred Education Society



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Date: 05-07-2021

BOARD OF GOVERNING BODY Minutes of Meeting

The meeting of Board of Governors was held on 05-07-2021 in The points included in agenda have been discussed and recommendations of Board of Governors is attached herewith;

- Discussed the outcomes of the previous year meeting.
- The principal discussed the upgrade of teaching methods for both offline and online classes. This indicates that the principal recognized the need for improving the way lessons are delivered to students, regardless of whether they are attending classes physically or remotely.
- The committee discussed and devised academic policies, admission procedures, and the curriculum for an enrichment program. These discussions and decisions aimed to establish clear guidelines and standards for educational processes, student admissions, and the content of the enrichment initiative.
- The committee approved the budget for the academic year 2021-22. The objective of this deliberation was to ascertain the financial resources at hand and allocate them suitably to bolster diverse academic endeavors, programs, and initiatives.
- The committee actively participated in discussions regarding academic reforms within the college. The objective of these deliberations was to identify areas for improvement and implement changes that would enhance the quality of education and academic processes.
- The committee engaged in discussions regarding the distribution of scholarships for the upcoming session. The aim of these deliberations was to evaluate the scholarship program, review the eligibility requirements, and allocate funds to deserving students.
- The committee discussed the need for enhanced security measures in the college. The goal of these deliberations was to address concerns related to campus safety, reinforce security protocols, and ensure the protection and well-being of students, faculty, and staff.
- The committee strategized the development policies for students, faculty members, employees, and alumni, and devised plans for their implementation in alignment with the guidelines of the University Grants Commission and the UOR Governing policies.
- The committee participated in discussions regarding the Governor's Report on the institution's progress, accomplishments, and strategic plan. The Governor's Report offers a comprehensive assessment of the institution's performance, showcases notable achievements, and outlines the strategic roadmap for future endeavors.
- The committee examined the recommendations put forth by a dedicated selection committee established for a specific objective. The selection committee likely undertook the responsibility of evaluating and shortlisting candidates for various procedures, including job positions, scholarships, awards, or other relevant selection criteria.
- The committee engaged in discussions with the board regarding the institution's alumni initiatives. Committee members shared information, updates, and future plans concerning the active participation and engagement of the alumni community.



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- The committee conducted discussions with the board regarding the status of academics, examination results, and placements within the institution. Committee members presented reports, data, and updates on these important aspects to provide an overview of the current situation and progress.
- The committee engaged in deliberations with the board regarding the financial status of the institution. Committee members presented reports, financial statements, and updates on the institution's finances to provide an overview of the current financial situation.
- The committee actively participated in discussions and strategic planning concerning faculty and staff positions within the institution. Committee members assessed the existing faculty and staff structure, analyzed workload distribution, and considered the institution's future needs and requirements.
- The committee actively participated in discussions regarding the recognition and honors received by the institution. Committee members exchanged information about the prestigious awards, accolades, and commendations bestowed upon the institution in various fields.
- The committee engaged in deliberations regarding the progress of St. Wilfred's PG College. They conducted a thorough review and assessment of various aspects encompassing the college's growth, development, and overall performance.
- Other matters with the permission of Chair.

Secretary

St. Wilfred Education Society

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Frequency of BOG Meetings

The Board of Governing body of St. Wilfred's PG College is held once in a year the meeting is presided by the Board of directors, secretary, Deans /Principal of the college, Director IQAC and distinguished members of Board of Governing Body. The meetings are held to decide development policies for students and their implementation according to the guidelines of the University Grant Commission.

Meeting No.	Meeting held on Date	Meeting Documents	Photos/Videos
1	7 th July 2022	View file minutes of meeting bog 1	



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The Board of Governance (BOG)

Introduction: The Board of Governance (BOG) plays a crucial role in the functioning and decision-making processes of an institution undergoing NAAC (National Assessment and Accreditation Council) accreditation. It is responsible for providing strategic guidance, overseeing policy implementation, and ensuring effective governance practices within the institution. The Board of Governance operates through regular meetings, where members discuss and decide on critical matters concerning the organization. Board members are typically appointed based on their expertise, experience, and commitment to the organization's mission. They have a fiduciary duty to act in the best interest of the organization and its stakeholders. The Board of Governance serves as a critical link between an organization's management and its stakeholders, providing oversight, accountability, and strategic direction to ensure the organization's growth, sustainability, and success.

Key Responsibilities of the BOG:

Policy Formulation and Implementation: The BOG is responsible for formulating and implementing policies that align with the institution's vision, mission, and objectives. These policies encompass various aspects, including academic programs, infrastructure development, faculty recruitment, student welfare, financial management, and quality enhancement.

Strategic Planning: The BOG engages in strategic planning to determine the long-term direction and goals of the institution. This involves setting priorities, identifying growth opportunities, and defining strategies to improve overall quality and performance.

Monitoring and Evaluation: The BOG oversees the implementation of policies and initiatives and regularly monitors their effectiveness. It ensures that the institution's activities are in compliance with regulatory guidelines and benchmarks set by NAAC. The BOG also conducts periodic evaluations to assess the institution's progress and identify areas for improvement.

Resource Management: The BOG plays a pivotal role in resource management, including budget allocation, financial planning, and infrastructure development. It ensures optimal utilization of resources to support the institution's academic and administrative functions.

Stakeholder Engagement: The BOG fosters effective communication and collaboration with various stakeholders, including faculty, staff, students, alumni, industry partners, and community members. It promotes transparency, inclusivity, and accountability by seeking input, addressing concerns, and actively involving stakeholders in decision-making processes.

Quality Assurance: The BOG places a strong emphasis on quality assurance and enhancement. It establishes mechanisms to monitor and improve the quality of teaching, research, infrastructure, and support services. The BOG also encourages a culture of

continuous improvement by promoting professional development opportunities for faculty and staff.



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Composition of the BOG: The BOG typically consists of a diverse group of members representing different stakeholders. These may include:

Chairperson: The BOG is headed by a Chairperson who is usually a prominent individual with expertise in education, administration, or a related field. The Chairperson provides leadership, ensures effective governance, and acts as a bridge between the BOG and other stakeholders.

Members: The BOG comprises members from various backgrounds, including academicians, industry experts, government representatives, alumni, and community leaders. Each member brings unique perspectives and experiences to contribute to the strategic decision-making process.

Conclusion: The Board of Governance (BOG) serves as a vital body responsible for guiding and overseeing the governance and development of an institution during the NAAC accreditation process. Its role in policy formulation, strategic planning, resource management, stakeholder engagement, quality assurance, and evaluation is instrumental in ensuring the institution's growth, quality enhancement, and compliance with NAAC standards.



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Date: 02-07-2022

Board of Governing Body

NOTICE

All the members of the BOG are informed that a meeting will be held on 04-07-2022 in Seminar Hall at 11:30 am.

This meeting is all about the annual planning for the Academic year 2022-23.

Agenda

1. Discuss the outcomes of the previous year meeting.
2. Academic Regulation, admission policies & syllabus of Value Added Course for session 2022-23.
3. Budget for the academic year 2022-23.
4. Discuss the upgrade of teaching methods of offline classes.
5. Academic program to be organized in the college.
6. Internal scholarship allotment process for the upcoming session.
7. To present development policies for students, faculty members, alumni and their implementation according to the guidelines of the University Grant Commission policy-UOR Governing policies.
8. To brief the board about the status of Academics, Results and Placement in the previous years.
9. Use of ICT tools by faculty members in the modern education, labs, classroom to enhance the teaching learning process.
10. To strengthen the TPO cell to encourage students for campus placement.
11. To strengthen the sports board to support students in sports career and encourage them to participate in more and more national and international events.
12. To brief the board about awards and honors received by the faculty members or students.
13. Any other matter with permission of Chair.
14. To discuss sanctioned posts of faculty members for the current session.

Secretary

St. Wilfred Education Society



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Date: 02-07-2022

BOARD OF GOVERNING BODY CIRCULAR

All the members of the BOG are informed that a meeting will be held on 04-07-2022 in Seminar Hall. This meeting is all about the annual planning for the Academic year 2022-23.

Members requested to attend the same:

S. No.	Name	Designation
1.	Mr. Suresh Kumar	President
2.	Dr. Keshav Badaya	Secretary
3.	Mr. Ramesh Chand Dusad	Treasurer
4.	Mr. S.R. Gupta	Registrar
5.	Dr. Sudhir Khunteta	Educationist
6.	Smt. Preeti Gupta	Entrepreneur
7.	Sh. K.M. Gupta	Industrialist
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13.	Mrs. Sunita Khunteta	Member
14.	Mrs. Nidhi Katta	Member
15.	Mrs. Smita Sonkhiya	Member
16.	Mrs. Sunita Khandelwal	Member
17.	Dr. Fareeda Hasani	Principal & College Representative, St. Wilfred's PG College Jaipur
18.	Dr. Manisha Tiwari	Member

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Date: 04-07-2022

BOARD OF GOVERNING BODY

Minutes of Meeting

The meeting of Board of Governors was held on 04-07-2022 in The points included in agenda have been discussed and recommendations of Board of Governors is attached herewith;

- Discussed the outcomes of the previous year meeting.
- The committee engaged in discussions regarding the upgrade of teaching methods for offline classes. The current approaches and practices were reviewed, and the need for incorporating innovative and effective teaching techniques was emphasized. Various ideas and suggestions were shared to enhance student engagement, promote active learning, and leverage technology in offline classrooms.
- The committee discussed and revised academic policies, admission procedures, and the curriculum for an enrichment program. These discussions and decisions aimed to establish clear guidelines and standards for educational processes, student admissions, and the content of the enrichment initiative.
- The principal discussed the internal scholarship allotment process for the upcoming session. The existing scholarship program and its criteria were reviewed, and suggestions were shared to enhance the efficiency and transparency of the process. A subcommittee was formed to revise the scholarship criteria, with a timeline set for presenting the revised guidelines in the next meeting for final approval.
- The principal discussed the use of ICT tools in modern education to enhance the teaching-learning process, specifically focusing on their implementation in labs and classrooms. The potential benefits and challenges associated with integrating ICT tools were explored, and strategies for effective utilization were discussed. The meeting concluded with an agreement to explore further opportunities and training programs to support teachers in utilizing ICT tools effectively.
- The principal discussed the need to strengthen the Training and Placement Office (TPO) cell to facilitate more students for campus placements. The current functioning of the TPO cell was reviewed, and measures to enhance its effectiveness were explored. Strategies such as expanding industry connections, organizing skill development workshops, and providing career guidance were discussed to improve the campus placement opportunities for students.
- The principal discussed the importance of strengthening the sports board to support students in their sports career and encourage their participation in national and international events. The current role and functioning of the sports board were reviewed, and strategies to enhance its support and resources were explored. Measures such as increasing training opportunities, providing necessary facilities, and establishing collaborations with sports organizations were discussed to promote students' success in sports at various levels.



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- The committee approved the budget for the academic year 2022-23. The objective of this deliberation was to ascertain the financial resources at hand and allocate them suitably to bolster diverse academic endeavors, programs, and initiatives.
- The committee actively participated in discussions regarding academic reforms within the college. The objective of these deliberations was to identify areas for improvement and implement changes that would enhance the quality of education and academic processes.
- The committee engaged in discussions regarding the distribution of scholarships for the upcoming session. The aim of these deliberations was to evaluate the scholarship program, review the eligibility requirements, and allocate funds to deserving students.
- The committee discussed the need for enhanced security measures in the college. The goal of these deliberations was to address concerns related to campus safety, reinforce security protocols, and ensure the protection and well-being of students, faculty, and staff.
- The committee strategized the development policies for students, faculty members, employees, and alumni, and devised plans for their implementation in alignment with the guidelines of the University Grants Commission and the UOR Governing policies.
- The committee participated in discussions regarding the Governor's Report on the institution's progress, accomplishments, and strategic plan. The Governor's Report offers a comprehensive assessment of the institution's performance, showcases notable achievements, and outlines the strategic roadmap for future endeavors.
- The committee examined the recommendations put forth by a dedicated selection committee established for a specific objective. The selection committee likely undertook the responsibility of evaluating and shortlisting candidates for various procedures, including job positions, scholarships, awards, or other relevant selection criteria.
- The committee engaged in discussions with the board regarding the institution's alumni initiatives. Committee members shared information, updates, and future plans concerning the active participation and engagement of the alumni community.
- The committee conducted discussions with the board regarding the status of academics, examination results, and placements within the institution. Committee members presented reports, data, and updates on these important aspects to provide an overview of the current situation and progress.
- The committee engaged in deliberations with the board regarding the financial status of the institution. Committee members presented reports, financial statements, and updates on the institution's finances to provide an overview of the current financial situation.
- The committee actively participated in discussions and strategic planning concerning faculty and staff positions within the institution. Committee members assessed the existing faculty and staff structure, analyzed workload distribution, and considered the institution's future needs and requirements.
- The committee actively participated in discussions regarding the recognition and honors received by the institution. Committee members exchanged information.
- about the prestigious awards, accolades, and commendations bestowed upon the institution in various fields.
- The committee engaged in deliberations regarding the progress of St. Wilfred's PG College. They conducted a thorough review and assessment of various aspects encompassing the college's growth, development, and overall performance.



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- Other matters with the permission of Chair.

Secretary

St. Wilfred Education Society

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Members of BOG

Principal

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ST. WILFRED'S P.G. COLLEGE

(Affiliated to the University of Rajasthan)

Date: 07/07/2022

College Committee

Session

2022-23

S.N.	Name of the Committee	Name of Faculty Members
1	<p>Programme Advisory Committee/Academic Committee</p> <ul style="list-style-type: none">Academic Council, organize annual Programs of the Institution, Seminar, Conference (Plans and conducts research to find possible solutions for common problems encountered in nursing education, administration and service)Curriculum Development: The PAC or Academic Committee is involved in designing and reviewing the curriculum of various academic programs. They ensure that the curriculum is up-to-date, aligned with industry needs, and adheres to academic standards.Program Review and Evaluation: The committee regularly reviews and evaluates the effectiveness of academic programs. This includes assessing the program's learning outcomes, student performance, and faculty effectiveness.Accreditation and Quality Assurance: PACs often oversee the process of obtaining and maintaining program accreditation from relevant accrediting bodies. They ensure that the academic institution meets the required quality standards	<p>Dr. Fareeda Hasani Dr. Kapila Parihar Mr. Sita Ram Gupta Dr. Akhil Shukla Prof. B.D. Rawat Dr. Rajani Vyas Dr. Anupama Sharma Dr. Neetu Gaur Dr. Dileep Gupta Dr. Seema Jacob Dr. S.K. Gupta Ms. Vandana Palsaniya Mr. Sudhir Verma Dr. Monika Sharma Mr. Roopendra Singh Dr. Neema Shekhawat Mr. Hardyan Baberwal Dr. Ashutosh Sharma Mr. Tanveer Ali Ms. Neelam Sikarwal Dr. Bhola Ram Saini Dr. Monika Sharma Dr. Sangeeta Kumari Dr. Ruchi Dave</p>
2	<p>Departmental Academic Committee</p> <ul style="list-style-type: none">Oversees and supports academic matters within the department, ensuring the quality and effectiveness of educational programs and policiesCurriculum Design and Development: The DAC is involved in designing and updating the department's	<p>Dr. Rajani Vyas (Science) Dr. Monika Sharma (Arts) Dr. Sangeeta Kumari (Commerce & Management) Ms. Shipra Sharma (Computer</p>

Kapila

IQAC HEAD
ST. WILFRED'S P.G. COLLEGE
JAIPUR



Fareeda

Principal
(Dr. FAREEDA HASANI)
ST. WILFRED'S P.G. COLLEGE
JAIPUR



ST. WILFRED'S P.G. COLLEGE

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	<p>academic curriculum, ensuring that it aligns with the latest trends in the field and meets the educational objectives of the program.</p> <ul style="list-style-type: none">• Course Planning and Scheduling: The committee reviews and approves course offerings and class schedules, ensuring that the department offers a well-balanced and coherent set of courses each semester.• Academic Policy Implementation: DAC members are responsible for implementing and enforcing academic policies and regulations set forth by the institution and ensuring that they are followed within the department.• Program Assessment and Evaluation: The committee assesses the effectiveness of academic programs within the department, including evaluating learning outcomes, student performance, and program quality.• Student Advising and Progression: DAC members provide academic advising to students, helping them select courses, set academic goals, and ensure they are on track to meet graduation requirements.	Science)
3	<p>Examination Committee</p> <ul style="list-style-type: none">• Responsible for overseeing and managing the examination processes, ensuring fairness, accuracy, and adherence to regulations and guidelines• Examination Planning and Scheduling: The committee is involved in planning the examination schedule for different courses and academic programs, ensuring that there are no conflicts between exams and that the timetable is feasible for both students and faculty.• Question Paper Setting: The committee may be responsible for overseeing the process of setting examination question papers. They ensure that the questions are appropriate, cover the relevant course content, and maintain the desired level of difficulty.• Examination Logistics: The committee takes care of practical arrangements related to conducting exams, such as organizing examination venues, invigilation, and distribution of examination materials.• Ensuring Academic Integrity: One of the critical roles of the Examination Committee is to prevent academic dishonesty and misconduct during exams. They implement measures to minimize cheating and plagiarism, such as using proctoring services and employing plagiarism detection tools.	<p>Dr. Fareeda Hasani (Chairperson) Dr. Anupama Sharma (Coordinator) Dr. Rajani Vyas Mr. Polu Ram Gurjar Dr. Bholu Ram Saini Mr. Kuldeep Kumar Dr. Monika Sharma Dr. Sangeeta Kumari Mr. Kana Ram Saini Mr. Kapil Gupta Mr. Ram Kishan Mahawar</p>

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4	Research Committee <ul style="list-style-type: none">• Facilitates and promotes research activities, fostering a culture of innovation, collaboration, and academic advancement within the organization or institution• Research Funding and Grants: The committee identifies and disseminates information about various funding opportunities for research projects. It may review research proposals and recommend suitable projects for funding.• Research Policy and Guidelines: The committee develops and updates research-related policies and guidelines to ensure ethical conduct, safety, and compliance with regulatory requirements.• Research Ethics: The committee may review and approve research projects involving human participants or animals, ensuring that they adhere to ethical standards and protect the rights and well-being of participants.• Research Collaboration: The committee encourages collaboration between researchers within the institution and with external partners, fostering interdisciplinary and international research initiatives.	Dr. A.K. Tiwari (Coordinator) Dr. Dileep Gupta Dr. S.K. Gupta Dr. Seema Jacob Dr. Prerna Sharma Dr. Bholaram Saini
5	Discipline Committee <ul style="list-style-type: none">• Plans, develops and displays the rules and regulations to be followed by the students at college, practical field and hostel. Maintains professional behavior/etiquettes among students• Investigating Complaints: The committee investigates reports of student misconduct to gather relevant information and establish the facts surrounding the	Mr. Hardyan Baberwal (Coordinator) Mr. Chandra Prakash Saini Dr. Ashutosh Sharma Mr. Prajesh Sharma Mr. Roopendra Singh Mr. Vivek

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	<p>alleged incident.</p> <ul style="list-style-type: none">• Upholding the Code of Conduct: The committee ensures that all students adhere to the institution's code of conduct, which outlines expected behavior, rules, and guidelines for student behavior on and off-campus.• Deciding Disciplinary Actions: Based on the findings of the disciplinary hearing or investigation, the committee determines appropriate disciplinary actions, such as warnings, probation, suspension, expulsion, or other sanctions, depending on the severity of the misconduct.• Ensuring Due Process: The committee ensures that the accused student receives due process, including the right to be heard, present evidence, and have an advocate if desired.	
6	<p>Women's Cell and Sexual Harassment Committee</p> <ul style="list-style-type: none">• Ensures a safe environment for women, addressing harassment issues and promoting gender equality within the organization or institution• Gender Sensitization: The Women's Cell works to create awareness and sensitivity about gender-related issues, advocating for gender equality and women's rights within the institution or workplace.• Counseling and Support: The cell provides counseling and support services to women facing any form of discrimination, harassment, or gender-based challenges, both academically and personally.• Empowerment Initiatives: The Women's Cell organizes workshops, seminars, and training programs to empower women, enhancing their skills, confidence, and leadership abilities.• Awareness Campaigns: The cell conducts awareness campaigns on gender-related topics, such as women's health, gender-based violence, and gender stereotypes, fostering a culture of inclusivity and respect.	<p>Dr. Anupama Sharma (Coordinator) Dr. Rajani Vyas Dr. Seema Jacob Dr. Monika Sharma Ms. Asha Soni</p>
7	<p>Student Development Cell</p> <ul style="list-style-type: none">• Nurtures student growth through initiatives, workshops, and resources, promoting their overall well-being and personal/professional development• Student Counseling and Guidance: The SDC provides counseling and guidance services to students, helping	<p>Mr. Sudhir Verma(Coordinator) Mr. Sunil Sharma Ms. Vandana Palsaniya Ms. Neelam Sikarwal</p>

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Fareeda

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(Dr. FAREEDA HASANI)



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8	<p>them deal with academic challenges, personal issues, career choices, and emotional well-being.</p> <ul style="list-style-type: none">• Career Development and Placement Support: The cell organizes workshops, seminars, and training sessions to equip students with skills required for job interviews, resume building, and overall career development. It also facilitates placement opportunities and industry interactions.• Skill Enhancement Workshops: The SDC conducts workshops and training programs to enhance students' soft skills, communication abilities, leadership qualities, time management, and other essential skills. <p>Cultural Committee</p> <ul style="list-style-type: none">• To celebrate the cultural diversity on the campus by organizing cultural performances/ decorating campus during various festivals and events• Organizing Cultural Events: The committee plans and coordinates cultural events such as festivals, concerts, dance performances, drama, and talent shows to showcase the diverse talents and cultural richness of the student community.• Celebrating National and Regional Festivals: The Cultural Committee arranges celebrations for national and regional festivals, fostering a sense of unity and inclusivity among students from different backgrounds.• Cultural Competitions: The committee conducts various cultural competitions, including singing, dancing, art, poetry, and theater, encouraging students to participate and showcase their artistic abilities.	<p>Dr. Shyam Sunder Sharma (Coordinator) Dr. Nupur Jain Dr. Pratibha Jain Dr. Sangeeta Kumari Dr. Aditi Joshi</p>
9	<p>Anti-Ragging Committee</p> <ul style="list-style-type: none">• Maintains ragging free atmosphere in the campus• Prevention and Awareness: The committee conducts awareness campaigns and orientation sessions for new students to educate them about the institution's anti-	<p>Dr. Anupama Sharma (Coordinator) Dr. Bhola Ram Saini Dr. Nupur Jain</p>

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	<p>ragging policies and the consequences of engaging in ragging activities.</p> <ul style="list-style-type: none">• Sensitization of Students: The committee works to sensitize both new students and senior students about the harmful effects of ragging and the importance of promoting a healthy and respectful campus culture.• Setting Up Anti-Ragging Measures: The committee collaborates with various stakeholders to establish a comprehensive framework for preventing ragging incidents, including strict rules, penalties, and mechanisms for reporting incidents.• Receiving and Investigating Complaints: The committee is responsible for receiving complaints related to ragging, whether from victims or witnesses, and conducting prompt and impartial investigations.	<p>Mr. Kana Ram Saini Mr. Ramkishan Mahawar</p>
10	<p>Entrepreneurship Cell</p> <ul style="list-style-type: none">• Inspires and supports students in pursuing entrepreneurship, offering resources and mentorship to cultivate innovative ideas and successful ventures• Entrepreneurship Awareness: The E-Cell organizes events, workshops, seminars, and guest lectures to create awareness about entrepreneurship, startup opportunities, and the benefits of starting one's own business.• Startup Ideation and Validation: The cell supports students in brainstorming, refining, and validating their startup ideas, providing mentorship and guidance to shape their concepts into viable business plans.• Business Incubation: The Entrepreneurship Cell may collaborate with startup incubators or establish an in-house incubation program to provide startups with the necessary resources, infrastructure, and mentorship to grow their ventures.• Networking and Collaboration: The E-Cell facilitates networking opportunities, connecting aspiring entrepreneurs with experienced mentors, industry experts, and successful startup founders.	<p>Mr. Naresh Agarwal (Coordinator) Dr. Seema Jacob Dr. Pratibha Jain Ms. Shamim Bano Ms. Asha Soni Dr. Aditi Joshi</p>
11	<p>Grievance Redressal Committee / Internal Compliant Committee</p> <ul style="list-style-type: none">• Enhance the efficiency and effectiveness of the institution by prompt addressing to the needs of the staff and students• Receiving and Recording Complaints: The committee	<p>Dr. Fareeda Hasani (Chairperson) Dr. Anupama Sharma Dr. Rajani Vyas Dr. Kapila Parihar Mr. Sunil Sharma</p>

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	<p>is responsible for receiving and documenting complaints related to various issues, such as academic matters, discrimination, harassment, and any other grievances faced by individuals within the institution or workplace.</p> <ul style="list-style-type: none">• Confidentiality and Privacy: The committee ensures that the identity of complainants and witnesses is kept confidential, promoting a safe environment for reporting grievances without fear of retaliation.• Conducting Investigations: The Grievance Redressal Committee or ICC conducts thorough and unbiased investigations into the complaints received, gathering evidence, and interviewing relevant parties.• Ensuring Due Process: The committee ensures that due process is followed during the investigation, allowing the accused individuals an opportunity to respond to the allegations and present their side of the story.	
12	<p>Training & Placement Cell / Career & Guidance Cell</p> <ul style="list-style-type: none">• To provide better future, to provide career guidance & to place them in better job• Industry Interaction: The T&P Cell maintains strong connections with various industries, companies, and organizations, fostering collaborations for internships, placements, and industrial visits.• Placement Drives: The cell organizes placement drives, inviting companies to conduct recruitment sessions on-campus for final year students seeking job opportunities.• Internship Opportunities: The T&P Cell helps students find suitable internships, providing them with practical experience and exposure to real-world work environments.• Career Counseling: The cell offers career counseling sessions, guiding students in making informed decisions about their career paths based on their skills, interests, and aspirations.• Skill Development: The T&P Cell conducts workshops, seminars, and training programs to enhance students' employability skills, including communication, problem-solving, leadership, and teamwork.	<p>Dr. Aditi Joshi (Coordinator) Dr. Prerna Sharma Mr. Ganesh Shankar Ms. Shipra Sharma Dr. Neema Shekhawat Mr. Tanveer Ali</p>

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13	Student's Sports Association <ul style="list-style-type: none">Encourages professional and recreational meetings and sports to uphold the dignity of the professionOrganizing Sports Events: The SSA is responsible for planning and conducting various sports events, including intra-college and inter-college competitions, leagues, tournaments, and sports festivals.Team Management: The association manages sports teams representing the institution in different sports, ensuring proper selection of players, training, and preparation for competitions.Sports Infrastructure and Equipment: The SSA works to maintain and improve sports facilities, such as sports fields, courts, and gyms, and ensures the availability of sports equipment and gear for students' use.Sports Coaching and Training: The association may provide coaching and training programs for students in different sports, either through in-house coaches or by engaging external professionals.	Mr. Lakha Singh (Coordinator) Mr. Mahesh Sharma Mr. Sitaram Sharma Mr. Chandra Prakash Saini
14	Alumni Association Cell <ul style="list-style-type: none">Promote and foster professional relationship among the alumni, the present students, the staff and managementAlumni Database Management: The cell maintains an updated database of alumni, including their contact information, current professions, and other relevant details.Alumni Engagement: The cell engages with alumni through regular communication, newsletters, social media, and other platforms to keep them informed about the institution's developments, events, and achievements.Networking Events: The Alumni Association Cell organizes networking events and reunions, providing opportunities for alumni to reconnect with their former classmates, faculty, and staff.Alumni Mentorship Programs: The cell may establish mentorship programs, connecting alumni with current students to provide guidance, career advice, and support.	Dr. Rajani Vyas (Coordinator) Dr. Seema Jacob Ms. Vandana Palsaniya Ms. Asha Soni Dr. Prerna Sharma Ms. Neelam Sikarwal
15	Scholarship Cell (Minority, SC-ST, OBC Cell) <ul style="list-style-type: none">Facilitates and promotes access to educational	Mr. Sudhir Verma (Coordinator) Dr. Prerna Sharma

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	<p>scholarships for minority, SC-ST, and OBC students, ensuring equal opportunities and financial support for their academic pursuits</p> <ul style="list-style-type: none">• Scholarship Information Dissemination: The cell is responsible for gathering information about available scholarships from various sources, including government agencies, private organizations, and institutional funds.• Eligibility Criteria and Application Guidelines: The cell provides students with detailed information about eligibility criteria, application deadlines, and other requirements for each scholarship program.	<p>Mr. Tanveer Ali Zaidi Mr. Hardyant Baberwal</p>
16	<p>Public Relationship Committee</p> <ul style="list-style-type: none">• Handles communication and engagement strategies to foster positive relationships between an organization and its stakeholders, including the public and media• Media Relations: The PR Committee establishes and maintains relationships with journalists, reporters, and media outlets to ensure accurate and favorable coverage of the organization's activities and events.• Press Releases and Media Kits: The committee drafts press releases and media kits to communicate important announcements, achievements, and upcoming events to the media and the public.• Crisis Communication: In times of crisis or negative publicity, the PR Committee formulates and implements crisis communication strategies to manage the organization's reputation and address concerns effectively.	<p>Mr. Ganesh Shankar (Coordinator) Dr. Anupama Sharma Dr. Nupur Jain Mr. Kapil Gupta (Office Incharge)</p>
17	<p>Purchase Committee</p> <ul style="list-style-type: none">• Oversees procurement processes, ensuring transparent and efficient acquisition of goods and services while adhering to established guidelines and budgets• Identifying Procurement Needs: The Purchase Committee works with various departments and	<p>Dr. Neetu Gaur (Coordinator) Dr. Seema Jacob Dr. Prerna Sharma Dr. Rajani Vyas</p>

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stakeholders within the organization to identify their procurement needs and requirements.

- Vendor Evaluation and Selection: The committee assesses potential vendors or suppliers, evaluating their capabilities, reliability, quality of goods or services, and competitive pricing.
- Request for Quotations (RFQs) and Bids: The committee initiates the process of obtaining quotations, proposals, or bids from qualified vendors, ensuring a competitive and transparent selection process.

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PROGRAMME ADVISORY COMMITTEE (PAC)(2022-2023)

S.No.	Name	Designation	Contact No.
1.	Dr. Fareeda Hasani	Principal & Chairperson Iqac	7340295214
2.	Dr. Kapila Parihar	Head & Convener Iqac	9783237555
3.	Mr. Sita Ram Gupta	Academic Advisor	9351913585
4.	Dr. Akhil Shukla	Industrial Advisor	9352912773
5.	Prof. B.D. Rawat	Management Nominee	9414052907
6.	Dr. Rajani Vyas	Dean, Department Of Science	9460553725
7.	Dr. Anupama Sharma	Hod, Department Of Chemistry	9829132867
8.	Dr. Dileep Gupta	Hod, Department Of Botany	9414227880
9.	Dr. Seema Jacob	Hod, Department Of Zoology	8209232766
10.	Dr. S.K. Gupta	Hod, Department Of Physics	9784271105
11.	Ms. Vandana Palsaniya	Hod, Department Of Mathematics	9461481058
12.	Mr. Sudhir Verma	Hod, Department Of Env.Science	9460556505
13.	Dr. Monika Sharma	Hod, Arts & Humanities	9351207315
14.	Mr. Roopendra Singh	Hod, Department Of Geography	7725907090
15.	Dr. Neema Shekhawat	Hod, Department Of Psychology	8209631242
16.	Mr. Hardyan Baberwal	Hod, Department Of Economics	9829576311
17.	Dr. Ashutosh Sharma	Hod, Department Of Pol.Science	9461664701
18.	Mr. Tanveer Ali	Hod, Department Of History	9460188938
19.	Ms. Neelam Sikarwal	Hod, Department Of Pub.Adm.	9461239750
20.	Dr. Bhola Ram Saini	Hod, Department Of Hindi	9460931892
21.	Dr. Monika Sharma	Hod, Department Of Sociology	9351207315
22.	Dr. Sangeeta Kumari	Hod, Department Of Commerce & Management	9928353932
23.	Dr. Ruchi Dave	Hod, Department Of Computer Science	9079351559

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INTRODUCTION TO E-GOVERNANCE

E-governance is to use of information technology (IT) to transform traditional governance processes and systems. It is an important aspect of governance in higher education institutions. As St. Wilfred's PG College is affiliated with Rajasthan University, it adopted e-governance tools offered by the University to improve administrative processes, increase transparency and accountability, and provide better services to students in their teaching learning pursuit. Some of the key areas where e-governance is being implemented at college are:

The primary objectives of e-governance are to provide better public services, foster citizen engagement and participation, streamline administrative processes, reduce bureaucracy, enhance data-driven decision-making, and promote accountability and transparency in government operations.

Key components of E-Governance:

1. Digital Infrastructure: Establishing a robust and secure digital infrastructure, including hardware, software, and networks, to facilitate the delivery of e-governance services.
2. Online Service Delivery: Offering a range of government services online, accessible to citizens and businesses through various digital channels like websites, mobile apps, and online portals. These services may include obtaining permits, paying taxes, accessing public records, applying for benefits, etc.
3. E-Participation: Encouraging citizens to engage actively in the decision-making process through digital platforms. This involves seeking public feedback on policies, projects, and initiatives, conducting online surveys, and involving citizens in the co-creation of public services.
4. Data Management and Security: Implementing data management practices to store and secure sensitive information while ensuring data privacy and protection.
5. Interoperability: Enabling seamless data exchange and integration between different government departments and agencies, facilitating efficient collaboration and

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service delivery.

- 6. Capacity Building: Training government officials and staff to effectively use digital tools and technologies, fostering a digital-first mindset.

1. Online Admission Process: The college has implemented an online admission process, which makes it easier for students to apply for courses and pay fees online. This has not only reduced the administrative workload but also made the admission process faster and more transparent <https://admission.stwilfreds.com/get-admission-now>

Online Enquiry Process



Reply-To: vk000265@gmail.com
 From: Vasim Khan Subject: Admission Enquiry Message
 Body:

<h2>Online Enquiry</h2>	
Name	Vasim Khan
Phone	7340188206
Email	vk000265@gmail.com
Subject	Admission Enquiry BCA -Select Enquiry-
<p>This e-mail was sent from a contact form on St. Wilfred's PG College (https://www.stwilfreds.com/)</p>	

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Online Admission Form



ST. WILFRED'S
GROUP OF COLLEGES
JAIPUR - AJMER - MUMBAI

St. Wilfred's PG College – Admission Form

Admission Form (* Required)	
Student First Name *	<input type="text" value="First Name"/>
Last Name *	<input type="text" value="Last Name"/>
Gender *	<input checked="" type="radio"/> Male <input type="radio"/> Female
Category *	<input type="text" value="–Please choose an option–"/>
Are you physically disabled/ challenged?	<input checked="" type="radio"/> NO <input type="radio"/> YES
Date of Birth *	<input type="text" value="dd/mm/yyyy"/>
Medium *	<input type="text" value="–Please choose an option–"/>
Religion	<input type="text" value="–Please choose an option–"/>
Previous Board / University	<input type="text" value="Previous Board / University"/>
Course *	<input type="text" value="–Please choose an option–"/>

2. Online Examination System: SWPG is using the online examination system provided by University of Rajasthan, which has made the examination process more efficient and transparent. The system allows the uploading of practical examination marks and sharing of the list of on roll students their attendance sheet and all exam related documents quickly and accurately uploaded and shared with the University of Rajasthan which ensures prompt communication between the University and the college. All the notices related to examination also received through the official Website of University of Rajasthan

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<https://www.uniraj.ac.in>

Examination Form of Rajasthan University



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University of Rajasthan

Home | Student Portal | DAAK | Result | Earxiv | Re

Thursday 23 March 2022
10:16:43 am

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Examination

- [Online Examination Form- 2022](#)
- [Examination Time Table](#)
- [Examination Related Notices](#)
- [Equivalence list of Examination](#)

Quick Links

- [➔ RUSU 2022](#)
- [➔ Download Form 16 FY-2021-22](#)
- [➔ 31st Convocation Ceremony](#)
- [➔ Covid-19 Info](#)
- [➔ Covid Awareness Campaign](#)
- [➔ 75 Years Documentry](#)
- [➔ Uniraj Services- Online Pavment](#)

Examination Related Notices

Select Year :

S.No.	Issued by	Date	Particulars
1	Exam	2023-03-22	Notice regarding B.A.-L.L.B.(Hons) IX-Semester examination is postpond till fu
2	Exam	2023-03-20	Notice regarding Change of Examination centre.
3	Exam	2023-03-20	Notice regarding UG/PG practical examination-2023.
4	Exam	2023-03-20	Notice regarding Instructions for Practical Examination of UG/PG-2023.

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Form Verification by College



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ONLINE EXAMINATION WORK

College Login

College Login ID

Password

[Forgot Password](#)

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Select UG / PG / PROF

Select Class Type

Select Class

Select Subject

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राजस्थान विश्वविद्यालय की दिनांक 11.04.2023 को आयोजित होने वाली समस्त परीक्षाएं यथावत रहेगी।



Fill Exam/Correction Form -2023



Fill Sem Exam Form **new**



Registration For practical Training
Practical Admit Card



Theory Exam Admit Card



Practical Examiner Panel



Re-Evaluation



College Panel



University Panel



Theory Examiner Panel



Registration For New Examiner

IMPORTANT DOWNLOADS

For any Assistance Regarding Exam Form you can Call on
▶ Helpline Number 7726953531 During Office Hours 09.00 AM to 06.00 PM. Except 01:00 PM to 01:45 PM.
▶ Toll Free Number :- 18001806433

~ For Bank/Payment Related Queries Helpline ~

S.NO.	BANK NAME	HELPLINE No.
1.	I.C.I.C.I BANK	9372505528

- ▶ NOTIFICATION OF APPLY IN SEM EXAM FORM MAY 2023 **new**
- ▶ NOTIFICATION OF DATE EXTEND OF LAW AND BED FORMS 2023 UPTO 05062023 **new**
- ▶ NOTIFICATION OF DATE EXTEND UGPG EDU CLASSES FORM 2023 **new**
- ▶ NOTIFICATION OF DATE CHANGE OF UG EXAM 2023 **new**
- ▶ NOTIFICATION OF DATE EXTEND UGPG CLASSES FORM 2023 **new**
- ▶ NOTIFICATION REGARDING DUAL DEG B TECH MTECH I SEM EXAM FORM DEC 2022 **new**

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Online Practical Examination Work



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PRE EXAM WORK

EXAM WORK

PRACTICAL EXAM WORK

PRACTICAL TRAINING (NC)

Logout

Modify

HelpLine Number :- 7726953531
Toll Free Number :- 18001806433

Downloads

- [NOTIFICATION OF DATE EXTEND OF SPECIAL PRAC EXAM APPLICATION 2023 new](#)
- [NOTIFICATION OF DATE EXTEND OF PRACTICAL EXAM 2023 UP TO 310523](#)
- [NOTIFICATION OF DATE EXTEND OF PRACTICAL EXAM 2023](#)
- [IMPORTANT NOTICE REGARDING EXAM 2023](#)
- [INSTRUCTIONS REGARDING EXAM 2023](#)

INSTRUCTION FOR UG/PG PRACTICAL EXAM-2020

~ For UG/PG Practical Queries Contact Number ~

S.NO.	CLASS	CONTACT NAME	ContactNo.	Email Id
1.	ARTS	SHRI SUNIL PRASAD SHRI SANDEEP SHARMA SHRI SHAILENDRA KUMAR SHRI HANUMAN MEENA	8887566950 7891099952 8949788432 9929459010	ugsecy@gmail.com
2.	SCIENCE	SHRI GIRDHARI BUNKAR DR. SURESH SHARMA	9636199416 7014423683	sccomsecy@gmail.com
3.	M.Sc. (SEMESTER)	SHRI MUKESH JANYANI	9694494666	sccomsecy@gmail.com
3.	M.Sc.	SHRI DWARAKA PRASAD SAINI	9996872830	sccomsecy@gmail.com
3.	COMMERCE	SHRI SHANKER LAL SHRI HANUMANT SINGH	9680140603 9828122281	sccomsecy@gmail.com
3.	M.A	SHRI PRANAV BHATNAGAR SHRI SAGAN SINGH	7610007211 9521947094	b.ed.sec2020@gmail.com
4.	B.Ed.	SHRI RAMJI LAL SAINI SHRI ABHISHEK SHARMA	9414606254 9509672960	b.ed.sec2020@gmail.com
5.	L.L.B.	SHRI SHYOPAL MEENA	9166340270	b.ed.sec2020@gmail.com

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Online Practical Marks Filling Process 1.1

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<-- Select -->

Error: Record Not Found for Selected Strea

<-- Select -->	<input checked="" type="radio"/>
SEMESTER	<input type="radio"/>
UG	<input type="radio"/>
PROFESSIONAL	<input type="radio"/>
PG	<input type="radio"/>
EDUCATION	<input type="radio"/>

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Online Practical Marks Filling Process 1.2



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ONLINE

435 - ST. WILFREDS

Practical Exam Work

- Print Practical Roll List
- Practical Examiner Details
- Allot Batches to Examiner
- Print Batch Wise Practical Attendance Sheet
- Print Batch Wise Practical Summary
- Examiner Decline
- Verify Practical Examiner Bill
- Verify Practical Examiner Bill With Bill No
- List of students shifted to other college
- List of students shifted in your college

Internal Exam Work (Only for NC Students)

- Add Internal Examiner (Only for NC Students)
- Allot Batches to Internal Examiner (Only for NC Students)

Internal/Sessional/CA / Anandam Exam Work

- Add Internal Examiner (Only for Submission/C.A.)
- Allot Batches to Internal Examiner (Only for Submission/C.A.)

(Only for Submission/C.A.) का एग्जामिनेटर को आवेदन भरें।

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Online Practical Marks Filling Process 1.3

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ONLINE EXAMINATION WORK

Examiner Login

Select Login type

Batch Number

Mobile Number

PROCEED

BACK

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ONLINE EXAMINATION WORK

Examiner Login

Select Login type

Batch Number

Mobile Number

PROCEED

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Select login Type



EXTERNAL EXAMINER



INTERNAL EXAMINER (ONLY FOR SUBMISSION/C.A.)



INTERNAL EXAMINER (ONLY FOR NC STUDENTS)



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Screen Shots of E-Portal University of Rajasthan: Examination Time Table



The screenshot shows the University of Rajasthan e-portal interface. At the top, there is a navigation bar with links for Home, Student Portal, DAAK, Result, Earxiv, and Re. The date and time are displayed as Thursday 23 March 2022, 10:09:43 am. The main content area is divided into two columns. The left column contains a menu with links for Examination, Quick Links, and Examination Time Table. The right column displays the Examination Time Table, which lists various examinations and their dates.

Examination

- Online Examination Form- 2022
- Examination Time Table
- Examination Related Notices
- Equivalence list of Examination

Quick Links

- ➔ RUSU 2022
- ➔ Download Form 16 FY-2021-22
- ➔ 31st Convocation Ceremony
- ➔ Covid-19 Info
- ➔ Covid Awareness Campaign
- ➔ 75 Years Documentry
- ➔ Uniraj Services- Online Payment
- ➔ Examination

Examination Time Table

- B.A.,LL.B. IX-Sem Exam. Dec. 2022 (Held in Feb. 2023) as per decision of Grievance Committee
- B.Sc. (Biotechnology) Part-I examination (Integrated course) 2023
- B.Sc. (Biotechnology) Part-II examination (Integrated course) 2023
- B.Sc. (Biotechnology) Part-III examination (Integrated course) 2023
- B.Sc. (Home science) Part-I examination 2023
- B.Sc. (Home science) Part-II examination 2023
- B.Sc. (Home science) Part-III examination 2023
- B.P.Ed. I-Semester Time-Table Exam. Dec. 2022 (Held in March 2023)
- B.Com (Hons.) Part-I examination 2023
- B.Com (Hons.) Part-II examination 2023
- B.Com (Hons.) Part-III examination 2023
- B.Sc. (Hons.) Part-I examination 2023
- B.Sc. (Hons.) Part-II examination 2023
- B.Sc. (Hons.) Part-III examination 2023
- B.A. (Hons.) Part-I examination 2023
- B.A. (Hons.) Part-II examination 2023
- B.A. (Hons.) Part-III examination 2023

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प्रेस विज्ञप्ति

“ डॉ. केशव बड़ाया को ओवरऑल एजुकेशन एक्सीलेंस अवार्ड 2019 से नवाजा गया ”

जयपुर, 08 जुलाई,। शिक्षा ऐसी ताकत है जो आगे बढ़ने के लिये हमें सारे रास्ते दिखाती है, शिक्षा अमीर, गरीब हर वर्ग के बच्चों को हर हाल में मिलनी चाहिये। इस पर सभी का समान अधिकार है, इससे इंसानियत और इंसान दोनो बनते हैं इसलिये शिक्षा के श्रेत्र में काम करना पुण्य का काम है। इसी उदेश्य से मानसरोवर स्थित सेंट विल्फ्रेड एजुकेशन सोसायटी के मानद सचिव डॉ. केशव बड़ाया को माय एफ.एम. 94.3 की तरफ से होटल रमाडा में एजुकेशन एक्सीलेंस अवार्ड 2019 राजस्थान सरकार के परिवहन मंत्री प्रताप सिंह खाचरियावास द्वारा सम्मानित किया गया है। यह सम्मान डॉ बड़ाया को शिक्षा के श्रेत्र में विशिष्ट एवं उत्कृष्ट कार्यों के लिये दिया गया है।

परिवहन मंत्री प्रताप सिंह खाचरियावास ने डॉ बड़ाया को बधाई देते हुये सभी शिक्षकों का आहवान करते हुये

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कहा कि वे देश समाज और राज्यों के महाविद्यालयों और विश्वविद्यालयों को प्रकाश स्तम्भ बनाये एवं साथ ही गुणवत्तापूर्ण शिक्षा के महत्वपूर्ण लक्ष्यों के साथ समस्त विद्यार्थियों के चारित्रिक विकास पर जोर दिया।

डॉ. बडाया ने बताया कि भारतीय सभ्यता और संस्कृति पांच हजार साल से भी अधिक पुरानी है। हमारे पास शिक्षा की अनमोल धरोहर है, हमारी समृद्ध परंपराएं हैं, पौराणिक ग्रंथ हैं। जरूरत इस बात की है उनके बारे में समय समय पर हम विद्यार्थियों को अवगत कराने की पहल करें। अंत में उन्होंने आमजन से आह्वान किया कि अपने बच्चों को विशेषकर लड़कियों को पढ़ाने के लिये आगे आएँ और यह संकल्प लें कि कोई भी बालिका शिक्षा से वंचित नहीं रहें।

अमित वर्मा

मीडिया विभाग

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